

South African Sailing

PROCEDURES FOR C OF F'S , LGSC's AND DOCUMENT SUBMISSIONS

To All S A Sailing members and boat owners,

Due to the covid-19 regulations there has been a fundamental change in the documentation procedure for C of F's, Registered vessel LGSC's and Hull inspections.

Attached are the following declarations:

- [DECLARATION BY OWNER](#)
- [DECLARATION BY SAFETY OFFICER](#) (submitted by the safety officer)
- [HULL INSPECTION DECLARATION](#)

The check sheets to be completed by the boat owner and presented to the Safety Officer are on the S A sailing website for the respective category of Boat.

Please note the following procedure : (No C of F's will be issued unless this procedure is followed)

- When you need your boat to be inspected for C of F or LGSC, contact the applicable Cape Town or Durban office or the Safety Officer.
- You will need to submit all the required documents directly to the Safety Officer conducting your inspection by email, this MUST include the proof of payment and the owner declaration (attached above).
- The signed boat owner declaration for C of F and/or Hull inspection declaration must accompany the emailed documents.
- The boat owner/representative must then arrange the scheduled time and date of the inspection.
- On completion of the inspection the Safety Officer will submit ALL the documentation and completion of survey document to the relevant office.
- The relevant office will then check the documentation and issue the C of F by email.

Marine Notice 31 of 2020 by SAMSA now allow C of F's to be conducted under Lockdown Level 3. It is clear from the MN 31 that the above procedure is followed for the safety of the boat owner/representative and that of the Safety Officer, please adhere to the procedure as laid down. S A Sailing procedure differs slightly from the SAMSA document procedure in that SAS require all the documents to be emailed to the safety officer and to the relevant office.

Tests were conducted using a mobile phone/tablet scanning app (there are many) to transmit the documents to the Safety Officer, these are acceptable.

The relevant costs and declarations are available on the S A Sailing website.



**SOUTH AFRICAN
SAILING**

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