



Point Yacht Club

3 Maritime Place
Victoria Embankment
Durban
4000



Date : 14 July 2020

Overview

Point Yacht Club is situated at 3 Maritime Place, Durban Harbor. The Club's boating activities include sailing, power and paddle vessels.

Affiliated bodies are:

Sailing - South African Sailing.

Fishing - South African Deep Sea Angling Association.

Paddling – Kwa Zulu Natal Canoeing Association

Club grounds include the following areas:

2 Car parks – access to both is electronically controlled.

Dinghy parking.

Motor boat storage garages.

Swimming pool and braai area. Access to Swimming Pools will be closed.

Club house which includes a lounge, bar, café style restaurant, meeting rooms, offices, storage areas and ablution facilities.

The same club house and grounds have in the past sustained 3500 members. Membership has dwindled over the years for a number of reasons.

Current membership numbers total +- 600. Of these, active participation, mainly over weekends and public holidays, is approximately as follows:

Dinghies – 15 training or practicing.

Keelers – 50 training or practicing.

Fishing – 30.

Paddlers – 30 training or practicing.

Training groups will be limited to 5 persons for each discipline.

These activities happen in different areas, so congestion is minimal ie:

Fishing – launch early in the morning and return late morning.

Paddlers – early morning till mid morning or alternatively evenings.

Dinghies – mid morning till mid afternoon.

Keeler sailors do not need to enter the club other than to complete the launch register and Covid-19 record forms. From there they proceed directly to their boats in the Marina.

Approach

The Point Yacht Club will approach the fight against the Covid-19 pandemic with respect for the Rules & Regulations imposed by the South African Government and its organs as well as other relevant statutory bodies and Annexure K Guidelines published by SA Sailing.

Purpose of Operational Plan

The purpose of this plan is to facilitate the return to sailing activities for our members who are registered with SA Sailing, SADS and KNCU.

Key Principles to be observed

- a) The Club will adopt a staged approach in line with the provisions of Disaster Management Authority - DMA - and its current regulations.
- b) The health and safety of staff, members, participants, coaches, officials, administrators/volunteers, visitors, families and the local community is priority.
- c) Club members, visitors and staff members will be fully informed about the provisions and purpose of the plan and trained on the proper execution of the Club's Operational Plan.
- d) Club facilities have been assessed and appropriate plans are in place to raise levels of hygiene protocols.
- e) The launch areas are naturally separated with the Slipway and Marina being at opposite ends of the Club property. There will therefore be natural separation between the Dinghy and Keeler.

In order to ensure physical distancing the following restrictions will be imposed:

Club House – maximum 50 persons.

Dinghy Park, Paddleski storage racks, Fishing vessel garages – 50 persons.

Keeler restrictions will be as per the Marina protocols.

- f) Only paid up members will be allowed access to the club. This will be controlled via the electronic access system which will enable the deactivation of access discs for members who are not paid up or are barred from the premises due to disciplinary issues.

Operational Plan

a) Club members and Club staff will be advised via the usual communication protocols ie:

Staff – verbally on site at their work areas.

Members – by email and whatsapp. Details of the plan will also be posted on the Club's Website. By signing the SAS Declaration they will also be aware of C-19 prevention protocols.

b) Sanitizing - The club house areas which will be opened to members will be deep-cleaned prior to opening.

Deep cleaning – will be done after weekend activity and at intervals of no more than 7 days.

1. Pre-Clean & Sanitizing was done on 1 July 2020
2. Face masks to be worn always.
3. Hands to be sanitized upon entry.
4. Social distancing of 2 meters, all tables and chairs are spaced out accordingly.
5. Cleaning takes place 7 days a week between the hours of 07h30 till 16h00.
6. Deep cleaning will be done on Mondays – ie: after weekend activity and after a public holiday, if weather conditions resulted in sailing activity.
7. Daily routine – a 4hr cycle of cleaning of high traffic areas will be done ie: entrance doors, register stands, access gates , ablution facilities.

c) Access points to the club grounds have been identified and clearly demarcated. Posters are on display to remind members to wear masks, maintain social distancing and sanitize.

d) Registering on arrival at the club.

When members arrive at the club they are to proceed to testing stations as follows:

-Keeler members – Register sited at the club entrance.

-Dinghy/Fishing/Paddlers – Register sited at the slipway.

Only after this has been done may members proceed to their craft.

e) Parking is controlled by gates fitted with electronic access devices.

f) 2 testing stations have been established ie:

1st - at the slipway where sailing dinghies, power boats and paddle craft are launched.

2nd - at the entrance to the club house which is also en route to the Marina gate where member's keelboats and larger power vessels are moored.

Both stations are equipped to monitor body temperatures, facilitate the completion of 'track & trace' documentation and a launch register.

Documentation will be collected by a designated person at the end of every training day and placed in a box for the Manager to collect and file in accordance with Annexure D.

g) Members will be encouraged to, as far as possible, arrive at the club dressed in sailing gear so that they do not need to use the changing area in the ablution facility. Similarly, on completion of sailing they should, if possible, change apparel without showering.

h) Control of numbers as follows:

Car park

-alternate bays will be blocked to ensure social distancing in the car park on days when high usage is anticipated.

Boat Park and Slipway

- Boats will be kept at an appropriate distance away from each other so that 2 m distance between crew is maintained.

Club house

- Access will be restricted to essential activity only but at all times a maximum of 50 will be allowed entry.

- Screening – Temperature screening will be done by the skipper of the craft at the Registers situated at the slip way and club entrance.

h) Contact tracing. Any member or guest who plan to visit the site is to print a copy of the document titled - Appendix D: Contact Tracing Screening Register. Blank copies will be kept at both register sites. These completed documents will be collected by a person designated by the club at the end of each day and filed in the Club Office.

i) In Case a person suspected or tested positive for C-19. **Procedure as per Annexure I.**

1. The person affected shall advise the Covid officer immediately.
2. The person suspected to have Covid or presenting with symptoms shall be moved into the old (unused) manager's office as the 'Isolation room' until such time as they can safely leave the premises.
3. A 2 meter distance will be kept between a suspected Covid case and all other persons.
4. We will organise for the affected person to contact their own health provider and arrange for them to be safely transferred to a facility advised by the health provider.
5. The club will be closed until a deep cleaning operation has been completed.
6. The Covid officer shall advise all participants that someone at the event/training is a suspected COVID-19 case.
7. Advise them to monitor themselves for symptoms for 14 days and take their temperature twice a day.
8. On the advice of a Medical practitioner, it may be deemed necessary to have a test done for Covid.
9. Should this be required, the person is to advise the Club Covid Officer once the test has been completed.

The Club Covid officer is to inform SA Sailing of the suspected case that has been progressed to Covid testing and the confirmation of the test and its subsequent result.

j) Training groups - these will be restricted to groups consisting of a maximum of 5 persons.

Risk Assessment

As detailed in Annexure A.

Non Compliance

As per procedure outlined in Annexure J

Responsible Officers

Commodore – Myles White

A handwritten signature in black ink that reads "M White". The letters are cursive and somewhat stylized.

Covid Officer – Chris Sutton

A handwritten signature in black ink, appearing to be "C. Sutton". The signature is very cursive and compact.

Club Manager – Daryl Williams

A handwritten signature in black ink, appearing to be "D. Williams". The signature is highly stylized with large loops and a prominent diagonal stroke.